

**Master Activities Committee**  
Buttonwood Bay, Sebring FL  
Minutes for the Regular Meeting  
March 12, 2025

In attendance:

President Terry Clark, Vice President Bob Maron, Secretary Tresea Frazier, Treasurer Mary Ann Turcotte, EC Member/Past President Greg Frazier

All 34 Committees were represented. A quorum was confirmed by the Secretary.

The meeting was called to order by President Terry Clark at 3PM followed by the Pledge of Allegiance.

**Opening Remarks** - President Terry Clark welcomed everyone and thanked the Committee Chairs for their support during this year. Terry said it has been a very good year for the committees.

**Secretary's Report** - **Tresea Frazier.** Minutes from the 5 Feb regular meeting and the 26 Feb election meeting were presented for approval. There was one correction to a date on the 5 Feb meeting minutes. Motion to approve was made by Gil Meyers, SNDC, and seconded by Bunny LaGamba, Bean Bag Baseball. Motion carried.

**Treasurer's Report** - **Mary Ann Turcotte.** The Treasurer's report ending 2/28/2025 was distributed to all attendees. Please see her if you have any questions. Mary Ann advised everyone that all receipts for reimbursement must be turned in by Monday, 31 March 2025. There are currently three committees that have not returned start up funds.

**Executive Board Meetings** – An EC meeting was held on 26 February to discuss the agenda.

**Additions to Agenda** - New Business, Item 3. Kitchen – add a meat slicer up to \$1,000; RH – add an increase for additional equipment of \$4,200; add MAC Computer to replace secretary's computer up to \$1,000.

**Old Business**

1. Completed MAC Actions and Contracts – Terry Clark. Terry advised that the Sun-Biz Corp Report has been filed and all insurance policies are paid.
2. MAC 2025-26 President and VP Election Results (for the record) – Tresea Frazier. Secretary Tresea Frazier reported that Terry Clark was elected as MAC President for 2025-2026 and Joe Knapschaefer was elected as MAC Vice President for 2025-2026 by unanimous vote.
3. MAC Reformation Results – Tresea Frazier. Tresea reported that there are 34 committees and 5 standing committees. We have 13 new chairs, nine are first-time chairs. There are 21 changes in vice chairs and several of those positions are new to MAC. Tresea announced that with Bob and Lori Maron leaving to return home, several positions opened on the standing committees that have been filled. Cathy *Armbruster* and Judy Meyers will manage the BB weekly events flyer; Denise McCartney will lead the BB Directory assisted by Bunny LaGamba and Carla Larsh; and Bob Stanionis will manage the MAC website. Tresea thanked all the Chairs for their cooperation this year in notifying her when they could not attend and who would be attending in their place.
4. MAC Appointed Officers – Terry Clark. Terry advised that Mary Ann Turcotte has agreed to stay as treasurer, Tree Frazier as secretary and Mary Lou Clark as assistant treasurer. Janet Erickson, Book Club, will serve as member at large on the Executive Committee.

## **New Business**

1. Committee budgets for 2025-2026 are due today: March 12.

2. 2025-2026 Committee Budget Cycle - Terry Clark.

1) The budget review committee (Terry Clark, Joe Knapschaefer, Bob Maron, Mary Ann Turcotte, Debbie Destro, Greg Frazier) will meet on Monday, 17 March at 12noon at Greg Frazier's house.

2) The BB-MAC budget review meeting will be on Wednesday, 19 March in the CC from 10am-12noon. All Chairs for 2025-2026 should attend. All previous chairs should attend if available.

3) Final approval of committee budgets will be at the first MAC meeting of the 2025-2026 year on 2 April 2025 at 3PM in the CC.

3. Consideration of Equipment Requests to be purchased out of 2024-2025 budget. A paper ballot was given to each Chair with the information provided for each project to be considered with additions as noted below. Paper ballots were passed out. Terry Clark went over the additions to project #1 and project #2. Item 5 does not require a paper ballot. All projects were unanimously approved.

1) Kitchen – Full sized commercial holding/proofing cabinet \$3,000. The current equipment is at least 30 years old and no longer adequate. The equipment is required for all large group meals. Rhonda Hoyer, Café, and Edith Bietenduvél, Kitchen, requested that a meat slicer with cart be added to this project (\$1,300) The meat slicer is used by the Café and Thursday Social. Pat Robbins, Thursday Social, said the meat slicer is old and doesn't work very well and should be replaced. It was determined that the original estimate for the project should cover these additional items.

2) RH purchase of a 1-12 channel mixer and 4 or more wireless microphone systems to replace the current mixer that is quite old and is not completely functional anymore and to replace 4 microphone systems that are in various stages of disrepair and being held together with tape. Greg Frazier showed slides of the equipment being considered to purchase including an equalizer which would eliminate much of the noise that is currently heard through the system. The project was modified to a 24 channel mixer board equivalent to what is currently in the RH; 6 microphones and the equalizer. They will also need to purchase any patch cords and other items to put the system in. They are not replacing any speakers, amplifiers or wiring. The estimated cost is \$4,200. The BB Church has agreed to provide \$500 toward the cost.

3) Bean Bag Baseball – boards and equipment – up to \$500. Debbie Destro advised they want to purchase 3 boards and 3 sets of bases that will serve up to 18 people per board. Their games currently have up to 38 residents participating. Terry Clark advised that this is a new committee and providing funding for equipment startup has been done in the past. He reminded the MAC that we do not fund personal items (shirts, caps, etc.) or tournament money.

4) Purchase new computer for MAC secretary. The current computer is old and beginning to not work. Estimated cost up to \$1,000.

5) Filing cabinet for the MAC office. Terry advised that Tresea Frazier, Secretary, has requested funding to purchase a filing cabinet the MAC office to house files she currently has in her unit. Betty Snitchler, 50<sup>th</sup>, made a motion to approve up to \$300 to purchase a filing cabinet. Janet Moore, Bingo, seconded the motion. Motion carried. Tresea advised she was going to look at Habitat for a used one first.

4. Printing Costs and Maintenance Contract – Terry Clark. All Chairs received an email with current printing cost information. Black and white copies cost 5 cents per copy; color copies are 10 cents per copy. Two sided copies count the same as 2 copies. Please use this information when completing your budgets. Terry advised the MAC that our maintenance contract on the copier has expired. We now pay for a service contract which is \$35 per month minimum.

5. MAC Social – Terry Clark. The MAC social is on Tuesday, 25 March, from 4-7pm at the Lake Pad and Café Pad.

**Other Business**

1. Sherry Sutkowi, Christmas, requested that everyone be more careful when moving the curtains on the stage. One grommet has been pulled out.

2. Tresea Frazier, Floor Exercise, asked that committees to please put chairs back when you are finished using them. They are being left on the stage, in different places on the dance floor and stacked up against the walls in other areas.

3. Rhonda Hoyer, Café, asked if Winter Special Events would consider moving the Spud Party to January instead of March due to the number of activities going on that demand space in the kitchen refrigerators and freezers. She also asked if the Spring Fling committee would consider separate days for the ladies' luncheon and casino night for the same reason. That request was referred to the Spring Fling Chair.

**Next MAC Meeting** The next meeting is Wednesday, 2 April 2025, at 3pm in the CC. This is the first meeting of the new MAC year and all newly elected and returning chairs should attend this meeting.

Meeting adjourned at 3:50 pm.

Minutes Approved as Printed or Corrected

\_\_\_\_\_ Date: \_\_\_\_\_