

Master Activities Committee
Buttonwood Bay, Sebring FL
Minutes for the Regular Meeting
February 5, 2025

In attendance:

President Terry Clark, Vice President Bob Maron, Secretary Tresea Frazier, Treasurer Mary Ann Turcotte, EC Member/Past President Greg Frazier, Member at Large Tom Wille

32 Committees were represented. Sunday Night Movies was not represented. A quorum was confirmed by the Secretary.

The meeting was called to order by President Terry Clark at 3PM followed by the Pledge of Allegiance.

Opening Remarks - President Terry Clark welcomed and thanked the Committee officers present for being at the meeting today. He reminded everyone present we are all volunteers. Let's work together and have fun in the process.

Secretary's Report - Tresea Frazier. Minutes from the 8 January 2025 regular meeting were presented for approval. Motion to approve was made by Joe Knapschaefer, Pickleball, and seconded by Peter Taylor, Shuffleboard. Motion carried.

Treasurer's Report - Mary Ann Turcotte. The Treasurer's report ending 1/31/2025 was distributed to all attendees. Items were reviewed for correction. Mary Ann has received some reimbursements from Sun Outdoors for invoices submitted and will have the full report available at the March meeting. The MAC finance training was successful. Mary Ann thanked those who attended the training. All Committee Chairs but one fulfilled the training and all treasurers attended.

Executive Board Meetings - No meeting was held.

Additions to Agenda - New Business, Item 8. Approval of new committee – Bean Bag Baseball

Old Business

1. Annual Review of MAC Financial Records – Terry Clark. Terry advised that the Audit Committee (Debbie Destro, Sue Rochelle, Janet Moore) completed the audit. Rick Wyatt, Café, also was present. A copy of the audit report is posted on the bulletin board in the CC. The audit committee looked at every tenth check written; they verified all cash receipts; verified all credit card purchases; and all committee-to-committee transfers. Terry thanked the audit committee on behalf of the MAC for their participation in this audit and for agreeing to take on this task. He also thanked Rick Wyatt, Café, for observing the process.

2. Revised Bylaws: Article VIII, Deactivation: with change necessitated by law – Terry Clark. Terry informed the committee that after the proposed bylaw changes had been approved at the January MAC meeting, Debbie Destro advised the Executive Committee that the law has changed about distribution of funds on deactivation of a 501 C (3) 7 organization. Funds may not be distributed to charities. The funds are to be distributed to the organization members. The proposed change was distributed by email to all of the MAC Chairs. Article VIII, paragraph E, eliminates the recent paragraph 1 and changes paragraph 3 to read: "Disburse any remaining funds to the committees which continued to operate following deactivation of MAC in the same proportion as funds received by provision of paragraph C above." The motion to approve the change was made by Rhonda Hoyer, Café, and seconded by Janet Moore, Bingo. After discussion, the motion passed by unanimous vote.

3. IRS Form 990EZ (2023) – Terry Clark. Terry advised the MAC that the 990EZ form has been completed and accepted and we are following federal laws.

4. MAC “Help Flyers” – Terry Clark. Terry thanked Greg Frazier for writing the flyer and Bunny LaGamba for the graphics. He also thanked all the volunteers who distributed the flyer to all resident addresses in the park.

New Business

1. Move March MAC meeting (3/5/25 to 3/12/25) - Terry Clark. Terry advised the MAC that the March MAC meeting has been moved from the first Wednesday(3/5) to the second Wednesday (3/12) due to Spring Fling.

2. 1099s to IRS/Contractors - Terry Clark. Terry reported that the 1099s have been completed and filed with the IRS and independent contractors who were paid more than \$600 last year by MAC.

3. MAC Committee Reformation Schedule - Tresea Frazier. Tresea advised that the committee signup sheets are available in the RH. The committee elections will be held on Monday, 17 February 2025 in the RH starting at 9:15. All Chairs received by email the schedule for elections. There is also a copy posted on the table with the committee signup sheets.

4. Venue Forms for 2025-2026 - Tresea Frazier. Tresea said venue forms for 2025-2026 are available at the meeting today. Forms should be turned no later than the second week in March so there is time to complete the 2025-2026 calendars by the April MAC meeting.

5. MAC President/Vice President Search Committee - Janet Erickson, Rhonda Hoyer and Helen Coke. Terry Clark stated the search committee has started the search. The election for President and Vice President of MAC will be held on Wednesday, 26 February at 3 PM in the CC. This meeting will not last long and all new and returning chairs for 2025-2026 should attend.

6. 2025-2026 Committee Budget Cycle - Terry Clark. Budget forms were given to all committees today and due back at the March MAC meeting. The budget review committee will meet on Monday, 17 March. The budget meeting for all Chairs will be on Wednesday, 19 March in the CC. All new chairs are invited and encouraged to attend this meeting since all budgets will be approved by the MAC at this meeting.

7. Upcoming MAC Actions and Contracts - Terry Clark. Terry reported that the Sun-Biz Fla Corp Report will be filed after the new officers are elected in March (President and Vice President of MAC). He received the statements from the Directors and Officers Liability Insurance and the General Liability Insurance and those will be paid.

8. Bean Bag Baseball - Bunny LaGamba. Bunny requested that Bean Bag Baseball become a member of the MAC. Bunny presented a committee signup list with the required seven members and a roster of officers. Sherry Sutkowi, Christmas, made the motion to approve and Gil Meyers, SNDC, seconded the motion. Discussion was held. There was clarification that bean bag baseball is not the same as bean bag toss. Greg Frazier advised that a new committee is under the same Bylaws and will be required to submit a budget and that committees are encouraged to raise funds needed for their group. Motion to approve Bean Bag Baseball was approved.

Other Business

Rhonda Hoyer, Café, asked who would be responsible for putting keypads on laundry room doors and comfort stations. She reported that the laundry room is being used daily by nonresidents and that the comfort stations were also being used by nonresidents. There was also a report of inappropriate writing on the pickleball bulletin board. The shortage of ice due to use by nonresidents was also mentioned. Terry advised that he would pass this information on to the HOA President and to the office.

The next MAC meeting is scheduled for Wednesday, March 12, 2025, at 3:00 pm in the Community Center.

The meeting was adjourned at 3:47 p.m.

Tresea Frazier
MAC Secretary

Minutes Approved as Printed or Corrected:

_____ Date: _____