

Master Activities Committee
Buttonwood Bay, Sebring FL
Minutes for the Regular Meeting
April 3, 2024

In Attendance:

President Terry Clark, Vice President Bob Maron, Secretary Tresea Frazier, Treasurer Mary Ann Turcotte, EC Member/Past President Greg Frazier

All 34 Committees Represented.

The meeting was called to order by President Terry Clark at 3PM followed by the Pledge of Allegiance.

Opening Remarks - President Clark welcomed everyone and introduced the new Committee Chairs: Café, Rhonda Hoyer; Line Dance, Linda Johnson; Musicians and Singers, Mike LaChance; Pickleball, Joe Knapschaefer; Quilting, Nancy Ekstrom; Tennis, Tim Bossart.

Secretary's Report - Minutes from the 13 March regular meeting and the 18 March budget review meeting. Secretary Tresea Frazier noted one minor correction in wording to the 20 March minutes. The Quilt Club budget was increased **to** \$1,200 to cover increased costs for the veterans' quilts. Motion to approve was made and seconded. Motion carried.

Treasurer's Report - The Treasurer's report ending 3/31/2024 was distributed to all attendees. OSS should be zero. It was noted that some committees show a negative amount due to purchases approved for equipment. Committees were encouraged to contact Mary Ann about any differences that can't be explained. Mary Ann advised that we still have five outstanding invoices from Sun Outdoors totaling \$4,500: Welcome Committee \$1,000; 50th Anniversary \$1,000; Summer Coffee \$1,000; BB Weekly Events Flyer \$500; and Cards & Games \$1,000.

Executive Board Meetings – None

Additions to Agenda – Greg Frazier, Spring Fling

Old Business

1. Confirmed the MAC Leadership for 2024-2025: President Terry Clark, Vice President Bob Maron, Secretary Tresea Frazier, Treasurer Mary Ann Turcotte, Assistant Treasurer Mary Lou Clark, MAC EC Member Past President Greg Frazier, EC Member at Large Ken Willemse.
2. Venue Calendars for 2024-2025 – Tresea Frazier. Tresea advised that the 2024-2025 calendars have been completed and posted to the MAC website. The MAC Chairs were sent a copy by email. She asked that everyone who submitted a venue request please look at every entry on the calendars for their activity to make sure it is correct. Please let her know of any needed corrections.

The updated April 2024 calendar and the May – October calendars have been posted to the MAC website and to the bulletin boards in the RH, CC and Post office.

3. MAC Contract Actions – Terry Clark - Sun-Biz Fla Corp Report, Liability Insurance, Crime Insurance. All required reports have been completed and fees paid

4. Status of Special Projects approved at the 13 March 2024 meeting and added to the 2023-2024 Budget.

a. Café Renovation – Up to \$20,000. We have a final plan in place. The checks were given to Buddy Albright, Café. Buddy and Park Manager Johnathan Simons will oversee the work over the summer.

b. Veterans' Memorial in History Garden - \$1,500. A check for \$1,500 was given to the veterans' memorial group. Tresea Frazier read a thank you letter from the veterans' group and the BB History Garden sponsoring the veterans' memorial. The flags have been purchased. A dedication ceremony will be planned after the completion of the memorial.

New Business

1. Approval of 2024-2025 Budgets – Terry Clark. Motion to approve was made by Spring Fling Chair Greg Frazier and seconded by WSE VC Carla Larsh. Motion carried.

2. Proposal to amend the Numbering Format on the Expense Report and Income Report to delete the need for the “B” line in the format. You will only need to record the “A” line (Category of Expense or Income) next year. Greg Frazier advised that this is still in the process of developing. A committee is meeting tomorrow, 4 April, to complete. It will simplify the income and expense reporting. The verbiage is the same, but you won't need the subcategory. Café Rhonda Hoyer made the motion to approve and Pickleball Bob LaGamba seconded. Motion carried.

3. MAC issues during May – October – Terry Clark. Terry advised that any MAC issues that come up during May through October will be handled by email to the Committee Chairs.

4. Finance Training for all Chairs and Treasurers – Mary Ann Turcotte. Treasurer Mary Ann Turcotte advised all present that all MAC Chairs and Treasurers will be required to attend the new finance training. There are two scheduled – one in November and one in January. If you do not attend the training, no reimbursement checks will be written for your committee until the training is completed. Mary Ann also advised that she will not accept receipts with MAC purchases and personal purchases on the same receipt. MAC purchases must be paid for separately.

5. Buttonwood Bay Events.com Website – Bob Maron. Bob Maron advised that the website will be adding more committee information. Committees are encouraged to send additional information such as schedules, lists of items residents may need for your committee and you may include pictures. Send this information to the gmail address: buttonwoodbayevents@gmail.com.

6. Spring Fling Tournaments – Greg Frazier. Spring Fling Chair Greg Frazier addressed the MAC to clarify some misinformation. The Spring Fling Committee voted not to fund tournaments in 2025. This was not a MAC decision, but a Committee decision. The Committee started the tournaments three years ago to encourage new players to learn and join the committee. However, the results were not as expected, and some Chairs of the sports involved have stated it only encourages exceptional players who do not otherwise participate to come only to the tournaments to win money. The Spring Fling committee voted not to raise the funds for the tournaments in 2025.

Paula Myers, representative for Horseshoes, objected to the position Spring Fling took and made a motion that the MAC should fund these tournaments for \$150 per activity that holds the tournaments because MAC has so much money according to the financial report passed out today.

Greg advised that Committees have always had to raise their own funds for tournaments. The Spring Fling tournaments were an added activity for Spring Fling week. The committees involved can still hold a tournament if they want to fund it.

He also noted that the ending balance on the financial report does not reflect funds that MAC must hold in reserve (funds that cannot be spent - the total cost of all Winter Special Event ticket sales, the total cost of all SNDC NYE's tickets sold, the total cost of all contracts for WSE entertainers, the total cost of all contracts for SNDC bands, and all other contracts entered into by MAC Committees). This total is usually in the range of \$50,000. During COVID, MAC had to refund these sales and honor contracts as requested.

After more discussion, President Terry Clark tabled the issue. It will be reviewed and brought back in the fall.

President Clark closed the meeting by wishing everyone a safe and happy summer.

Next meeting for the 2024-2025 MAC year is Wednesday, 6 November 2024, at 3PM in the CC.

Motion to adjourn. The meeting was adjourned at 3:40 PM.

Tresea L. Frazier
Secretary

Minutes Approved as Printed or Corrected

_____ Date _____