

**COMMITTEE TO COMMITTEE
TRANSFER INVOICE**

Date _____ R2-04/2024

COMMITTEE NAME _____ (being Credited)

COMMITTEE NAME _____ (being Charged)

Account Posting Code* XX= Committee Account Number

Committee being credited 4XX= _____

Committee being charged, 6XX= _____

Description of Items or Services being charged to Committee (Include issue receipt or request form from committee if available)	Qty	Unit Cost	\$ Total Charge	Accounting Codes * 4XX6 6XX4

* See Chart of accounts for Expense and Income Codes – to be provided by credited committee treasurer. The expense code is to charge the item to the committee receiving the service/item. The income code is to reimburse the committee supplying the service/item.

CREDIT _____ Committee CHARGE _____ Committee

Approved By: _____ Approved By: _____

MAC Treasurer

Date